

# Multnomah County District Attorney's Office

## Request a Remote Grand Jury Hearing

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1. Once our office has confirmation a witness would like to appear remotely, a Webex meeting will be scheduled.
2. An email is then sent with an invitation to a Webex video conference. Check your email within 24 hours of contact with our office. If you have not received the email, please contact our office at the number listed on your subpoena.
3. A video appearance requires a reliable internet connection and either a computer with a video camera and microphone OR the Cisco Webex Meeting app that can be downloaded to an Android or Apple device.
4. Use the Webex hearing link within the email to join by video.  
Note: Most iPhones, iPads, and some Android smart phones are compatible with Cisco Webex, using the free Cisco Webex Meetings App.
5. Join the hearing 5-10 minutes prior to the scheduled start time (allowing time to connect to Webex and resolve any technical issues). If your hearing does not begin right away, please be patient and wait. The grand jury may be concluding another hearing.
6. When you join the meeting, you will be placed in the lobby until it is your turn to testify. The deputy district attorney will let you into the meeting upon your turn to testify.

Please click the link below to test your audio and video prior to the scheduled remote hearing:  
<https://www.webex.com/test-meeting.html>